

B.com/BA/BBA/BBA-IB

The students of **TY B.com/BA/BBA/BBA-IB** are informed that there is Campus Interviews Scheduled with **Mphasis on 23rd April 2018** Interested students kindly register their name with the placement cell on or before **20th April 2018**

Job Description:

- Answering Customer Calls as per training imparted and Standard Call Handling Procedures available
- Making Outbound Calls as per the training imparted and the adhering to the standard call handling procedure
- Recording appropriate notes on the account of all calls made (wherever applicable)
- Adhere to Compliance

Eligibility criteria:

- Graduation/Post Graduation Full Time: B.com/BA/BBA/BBA-IB

Skills:

- Excellent Communication skills (Written & Verbal)
- Good Analytical, logical and reasoning skills
- Computer Fundamentals
- Good keyboard skills – needs to be able to toggle between many screens with speed and needs to be able to type with speed and accuracy

Salary: 1, 80,000 to ₹ 2, 20,000 per annum

Interview Process:

1. Online assessment on communication Skills and General Aptitude/Group Discussion
2. HR Round (face to face)
3. Operations Interview (face to face)

Job Location:

Pune or Bangalore

General Information:

- Applicants should be willing to work in any of the above mentioned job locations
- Candidates would be required to attend the interview process ONLY at the Mphasis defined locations as advised by the Campus Recruitment Team only.
- Willingness to work in night / Rotational shifts
- 5 days working and any 2 consecutive weekly offs
- Self-starter with an ability to work in a team environment.
- Must be able to handle the stress and pressure of SLAs

Arjun R. Kale
Training & Placement Officer

Dr. B.B.Waphare
Principal